

COMMON PASTORAL COUNCIL

Minutes from the September 28, 2017 Meeting

Members Present: *Father Tim, Father Mike, Katie Falk, Heidi Belongia, Annette Lucchesi, Pat Suminski, Tom Ewing, Tom Croasdaile, Steve Luke, Rosemary Reyes Cuevas, Jenny Mendenhall, Diane Bandurski, Jennifer Wall, Jon Kuta, Ginny Kollasch, Joe Ziino, and Dave Tully.*

- I. **Prayer and Adoration**
- II. **Benediction**
- III. **Meeting Called to Order (*Katie Falk*)**
- IV. **Old Business**

June 1, 2017 Minutes: The CPC reviewed and approved the minutes from the June 1, 2017 meeting.

Format for CPC and IPC Meetings. The CPC will continue to meet as a full committee every other month at OSM. In between CPC meetings, the individual parish councils (“IPC”) will meet individually at each parish location. The IPCs will be responsible for setting their own agendas, inviting guest speakers, and keeping their own minutes. The IPC discussions will include topics raised by the CPC. For example, each IPC should discuss implementing hospitality for their parish. Father Mike and Father Tim will not attend the IPC meetings unless they are invited to discuss specific topics. The executive committee member from each parish is responsible for scheduling IPC meetings with their parish secretary. The IPCs should submit agendas and minutes for publication in the bulletins and on the parish websites.

New Executive Committee Member. Rosemary Reyes Cuevas will serve on the Executive Committee on behalf of SSPP. We thank Marcia Frankiewicz for her service on the CPC.

Property Updates: Father Tim provided the following property updates:

- **St. Rita’s Project:** Approvals are being processed for a Capri senior community to be built on this property. There will also be a new church which will be sold back to THW parish. When the building/demolition begin, the 10:30 Mass will move to Holy Rosary.
- **Cramer Building (SSPP):** An offer has been made on the property. The basement is the only floor currently in use and that must end in January. The kitchen has been transitioned to Holy Rosary which now has a fully operating kitchen. Father Tim recognized all of the efforts of John Fellin in making this happen. The kitchen is being used for the students and will also be used for spaghetti dinners and fish fries. The goal is to have a sale by the end of 2017. This property is also being considered for a senior citizens center.
- **St. Mary of Czestochowa:** Messmer has advised that they cannot afford to put new stairs in the front of the building as the estimate was over \$220,000. There is also a major leak in the rectory and no running water in the church. We have the right to use the church for

the next ten years. Father Tim is going to attend the IPC meeting at OLDP to talk about what should be done at this property.

- St. Hedwig: Windows will be completed by the end of October. Father Tim recognized Tom Croasdaile for his efforts on this project.
- Old St. Mary: The OSM finance council is making decisions on the windows. The sound system will also be updated and the ceiling painted.

Budgets: All of the parish budgets have been approved by the Archdiocese of Milwaukee. Each parish currently has a budget surplus.

Religious Education: We are in the process of transitioning the east side child and youth to east side family ministry. Father Mike advised that this will be a family based program involving parents and children. They will meet eight times a year for a meal, speaker, and family activity. This will replace the existing CCD program and be focused on involving the whole family in religious education. The religious education program at OSM will remain the same for this year. Father Mike is discussing possibly merging programs next year with Ken Gardinier.

Hospitality: IPCs will be discussing increasing hospitality efforts at each parish. This could include after mass gatherings, being more welcoming in the pews, thank you events for lay ministers, *etc.*

Action Item: The CPC will discuss best practices for hospitality at a future meeting.

Communication: Marcia Frankiewicz has been working on the creation of a joint calendar for all parish events. Marcia will follow up with the staff and volunteers from each parish to implement. We will coordinate read-only access to the parish calendar for CPC members.

Action Item: Father Tim suggested that the CPC discuss guidelines for pulpit announcements at a future meeting. We want to ensure that the information in the announcements is timely and relevant.

V. New Business

Bylaws: Father Mike advised that need to update bylaws to reflect how the CPC operates. Pat Suminski, Tom Ewing, and Heidi Belongia will work with Father Mike to review the Archdiocese's template and revise as necessary. The draft will then be presented to the CPC for approval.

Stewardship & Evangelization: Stewardship and evangelization will be goals for the CPC to focus on this year. The CPC will discuss big picture vision and then the IPCs will be responsible for localizing for each parish.

Action Item: Father Tim will talk about the general principles of stewardship at the next CPC meeting.

Finance Update: Father Tim has been working with Michele Bergemann and Jim Piotrowski about improved financial reporting to parishioners. Reporting should be consistent across all parishes.

VI. Pastors' Report

Father Tim and Father Mike advised on the following:

- Things are going well at Catholic East. We have 280 students which is the largest group the school has had. The transition with Seton has been smooth.
- Many thanks go out to John Fellin for all of his work at all of the parishes.
- Father Mike will be retiring at the end of June 2018. Father Mike will be discussing in his next bulletin article and there will be celebrations at each parish. A formal request has been submitted to the placement board for a new priest.

VII. Upcoming Parish Events & Activities

October 8: Pet Blessing (St. Rita)

October 8/9: Sister Gabriella from Uganda (THW)

October 21: Souls for Education Walk
New Parishioner Welcome Brunch

October 21/22: Dinners with Visiting Priest from Chiapas (SSPP)

October 29: Spaghetti Dinner (St. Rita)

December 3: Pancake Breakfast and Craft Fair (OLDP)

2017/2018 CALENDAR – CPC MEETINGS (OSM)

2017	2018
October 26, 2017 (IPC @ Parishes)	January 25, 2018 (CPC)
November 16, 2017 (CPC @ St. Casimir)	February 22, 2018 (IPC)
December 21, 2017 (IPC @ Parishes)	March 22, 2018 (CPC)
	April 26, 2018 (IPC)
	May 24, 2018 (CPC)